

**MINUTES OF THE PETERSBURG Planning & Zoning Meeting,  
HELD TUESDAY, AUGUST 12, 2014 AT 02:00 P.M.  
IN THE ASSEMBLY CHAMBERS OF THE MUNICIPAL BUILDING.**

1. **ROLL CALL** Present: Chris Fry, James Demko, Dave Kensinger, and Dona Malhoit Laubhan. Absent: Otis Marsh.
2. **APPROVAL OF PREVIOUS MEETINGS MINUTES.** Motion offered by James Demko, supported by Dave Kensinger, to approve the previous meetings minutes. Motion passed unanimously.
3. **AMENDMENT AND APPROVAL OF AGENDA.** Motion offered by Dave Kensinger, supported by Dona Malhoit Laubhan, to approve the agenda. Motion passed unanimously.
4. **PUBLIC HEARINGS.**
  - a. **A public hearing for a request from Alec and Teresa Pfundt for a variance of the 10 foot side setback requirement to allow the construction of a carport 3 feet from the property line on lot 01002459, located at 205 Galveston Street.** Teresa Pfundt is present to represent herself and her husband. No other attendees present to testify. Commissioner Kensinger asked Mrs. Pfundt asked if she or her husband had spoken to their neighbors. Mrs. Pfundt replied the only neighbor is Jared & Melinda Cook's rental and they have no objection. Commissioner Malhiot-Laubhan asked about the roof composition. Dona Malhoit Lauban suggested that the roofing be limited to asphalt shingles as metal roofing could allow snow to slide off onto the neighbor's property. Discussion. Motion offered by Dave Kensinger, supported by Dona Malhoit Laubhan, to approve the request from Alec and Teresa Pfundt for a variance of the 10 foot side setback requirement to allow the construction of a carport 3 feet from the property line on lot 01002459, located at 205 Galveston Street. Motion passed unanimously.
5. **VISITORS' VIEWS RELATED TO AGENDA ITEMS.** None
6. **VISITORS' VIEWS UNRELATED TO AGENDA ITEMS.** None
7. **REPORT OF STAFF MEMBERS.**
  - a. **Comprehensive Plan update.** Director Luczak stated he would not go into the Comprehensive Plan at this time since the committee would be meeting directly after this meeting.

Luczak updated the Commission that Katrina Miller had submitted their conditional use permit application. The consideration to accept and schedule the public hearing will be scheduled during the next Planning & Zoning meeting and Mrs. Miller would like to have the public hearing held at the October meeting.

Luczak also reported that Mike and Susan Payne would like to have their application for a variance to rebuild their garage that the Department of Transportation dropped a tree on. The issue is going to be the location of the garage in relation to the right-of-way, as the existing structure is over the property line and into the right-of-way. Luczak stated to the Payne's that the Commission is unable to give permission to rebuild into the right-of-way, however, if they were to move the structure back to the property line, the Commission could consider it. The Payne's are willing to do this and requested that

their application be considered at the earliest possible Planning and Zoning meeting. Luczak stated that the earliest the meeting could be held would be August 27th in order to meet the required 15 day time-frame for getting public notification out to surrounding property owners. Discussion.

b. Fall election. No report.

8. UNFINISHED BUSINESS.

a. Consideration of a request from Alec and Teresa Pfundt for a variance of the 10 foot side setback requirement to allow the construction of a carport 3 feet from the property line on lot 01002459, located at 205 Galveston Street. Motion offered by Dave Kensinger, supported by Dona Malhoit Laubhan, to approve the request from Alec and Teresa Pfundt for a variance of the 10 foot side setback requirement to allow the construction of a carport 3 feet from the property line on lot 01002459, located at 205 Galveston Street. Motion passed unanimously.

9. NEW BUSINESS.

a. Acceptance of and scheduling of a public hearing for a request from Walt and Susan Payne to allow the reconstruction of a garage 0' feet from the front property line on parcel 01115055, located at 568 Mitkof Highway.

10. BOARD DISCUSSION ITEMS. None.

11. ADJOURNMENT. Motion offered by Dave Kensinger, supported by Dona Malhoit Laubhan, to adjourn. Motion passed unanimously.

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Date Approved

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