



**Meeting Minutes  
Planning Commission**

---

Tuesday, August 13, 2013

2:00 PM

Assembly Chambers

---

**1. Call To Order/Roll Call**

*Note: Bushmann in attendance via telephone.*

**Present:** 5 - Susan Thomason, Vice Chair Ronn Buschmann, Dave Kensinger, Dona Malhoit Laubhan and Otis Marsh

**Absent:** 1 - James Demko

**2. Approval of the previous meetings minutes**

**A. [13-148](#) Meeting minutes of July 9, 2013.**

**Motion to approve the meeting minutes of July 9, 2013.**

**Yes:** 5 - Chairperson Thomason, Vice Chair Buschmann, Commissioner Kensinger, Commissioner Malhoit Laubhan and Commissioner Marsh

**3. Amendment and approval of agenda**

*Bertagnoli reported that the Reids have requested to postpone item 4a & 8a until the September meeting.*

**4. Public Hearing**

**A. [13-151](#) A public hearing for a request from Tyler Reid and Reid Brothers Construction for a vacation of the easement between Lots 2D and 2C and Gov't Lot 1, a consolidation of Lot 2C and Gov't Lot 1 into Lot 2R and a minor subdivision of Lot 1 of the Hofstad Subdivision into Lot 1A and 1B, located at 353 Mitkof Highway.**

*Postponed until the next regular meeting.*

**5. Visitors' views related to agenda items**

*none*

**6. Visitors' views unrelated to agenda items**

*Miriam Swanson is here to speak regarding her family's request to purchase borough land that was on the July 9th agenda.*

**7. Report of staff members**

*Bertagnoli read a letter into the record regarding the Swanson request to purchase land that was discussed during the July 9th meeting.*

*Jim Stolpe spoke about his family's interest in lots 4 & 5 that are adjacent to their property. Discussion. The Commission recommended that the Stolpe's submit a separate application to purchase lot 5 since it was not one of the lots included in the Swanson's request.*

**8. Unfinished Business**

- A. [PZ#13-006](#) Consideration of a request from Tyler Reid and Reid Brothers Construction for a vacation of the easement between Lots 2D and 2C and Gov't Lot 1, a consolidation of Lot 2C and Gov't Lot 1 into Lot 2R and a minor subdivision of Lot 1 of the Hofstad Subdivision into Lot 1A and 1B, located at 353 Mitkof Highway.**

**Motion to postpone item PZ#13-006, a consideration of a request from Tyler Reid and Reid Brothers Construction for a vacation of the easement between Lots 2D and 2C and Gov't Lot 1, a consolidation of Lot 2C and Gov't Lot 1 into Lot 2R and a minor subdivision of Lot 1 of the Hofstad Subdivision into Lot 1A and 1B, located at 353 Mitkof Highway.**

**Yes:** 5 - Chairperson Thomason, Vice Chair Buschmann, Commissioner Kensinger, Commissioner Malhoit Laubhan and Commissioner Marsh

**9. New Business**

- A. [PZ#13-004](#) Aaron and Katrina Miller - Conditional Use Permit**

*Thomason explained the item. Discussion.*

**Motion to postpone item PZ#13-004, Aaron and Katrina Miller - Conditional Use Permit, until the next meeting.**

**Yes:** 5 - Chairperson Thomason, Vice Chair Buschmann, Commissioner Kensinger, Commissioner Malhoit Laubhan and Commissioner Marsh

- B. [PZ#13-003](#) Richard Burrell - zoning violation**

*Bertagnoli reported that there has been some improvement. Discussion. Buschmann would like to know the Borough Managers view on the subject.*

**Motion to have staff send another letter requesting commercial and industrial items be removed from the property or action may be taken.**

**Yes:** 5 - Chairperson Thomason, Vice Chair Buschmann, Commissioner Kensinger, Commissioner Malhoit Laubhan and Commissioner Marsh

- C.**     [PZ#13-007](#)     **Acceptance of and scheduling of a public hearing for a request from the Petersburg Moose Club for a minor subdivision creating lots 1 and 3A of block 4, USS 282, parcel 1000024.00 located at 15 Fram Street.**

**Motion to accept and schedule a public hearing for item PZ#13-007, a request from the Petersburg Moose Club for a minor subdivision creating lots 1 and 3A of block 4, USS 282, parcel 1000024.00 located at 15 Fram Street.**

**Yes:** 5 - Chairperson Thomason, Vice Chair Buschmann, Commissioner Kensinger, Commissioner Malhoit Laubhan and Commissioner Marsh

**10.     Discussion items**

*Work on the Comprehensive Plan needs to be started. The Commission recommends November to start working on the plan.*

**11.     Adjournment**

*2:45 pm.*